

## ORGANISATION INFORMATION

- To register for the workshop, please use our application form (see: <http://www.dalet.cz/EN/vzdelavani-prihlaska.php>).
- There are two ways how to send the application form to us :
  - ⇒ **via e-mail** - [info@dalet.cz](mailto:info@dalet.cz)
  - ⇒ **via regular mail to address:** Leoš Zatloukal, Nádražní I 697, 783 53 Velká Bystřice (Czech Republic).
- **Application form is valid only after the payment of workshop fee.** For payment, please use the account no. **2500181257/ 2010**, FIO Bank. Fill the message for recipient with your name and the title of workshop. For better identification, please use any variable symbol or code (the same should be filled in application form).

### Information for **international payments:**

IBAN: CZ1320100000002500181257

BIC code/ SWIFT: FIOBCZPPXXX

Bank address: Fio banka, a.s., V Celnici 1028/10, Praha 1

- Please fill in the application form till the closing date mentioned in invitation.
- We will confirm your inclusion into the workshop by e-mail.
- For the occasions of non-participation in the workshop, there are **storno fees**:
  - ⇒ **21 - 14** days before the beginning: **30%** from the whole workshop fee.
  - ⇒ **13 - 7** days before the beginning: **70%** from the whole workshop fee.
  - ⇒ **6 days and less time** before the beginning: **100%** from the whole workshop fee.
  - ⇒ there is **no storno fee** in the case You will send **someone else instead** of you.
- In case that the workshop will not take place and the fault lies with us, we will send you the money back.
- Workshop will take place in **Olomouc** in hotel **Arigone** ([www.arigone.cz](http://www.arigone.cz)); the address is **Univerzitní 20** and it's very close to town center. For detail information see [www.arigone.cz](http://www.arigone.cz).
- There are some coffee breaks included in the workshop fee. Accommodation and meals are not included.
- You can book accommodation yourself - in Arigone hotel (viz. [www.arigone.cz](http://www.arigone.cz)), or in another one in close surroundings (for more details about accommodation possibilities see: [http://www.olomouc.eu/tourism/services/accommodation\\_\(english\)](http://www.olomouc.eu/tourism/services/accommodation_(english))).